SoTL-grant 2023
Learning from teaching

Call for Proposals

Nationaal Regieorgaan Onderwijsonderzoek (NRO)
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Chapter 1: Aim

1 Introduction

In this Call for proposals information is provided about the application procedure for the “SoTL-grant 2023: learning from teaching” funding round.

This Call for proposals falls under the responsibility of the Netherlands Initiative for Education Research (NRO). NRO is a unit of the Netherlands Organisation for Scientific Research (NWO), the Dutch research council. NRO coordinates and finances education research and promotes the connection between scientific research and the practice of education to enable innovation and improve education.

In this Call for proposals you will find information about the aim of this programme (Chapter 2), the conditions for the grant application (Chapter 3) and how your proposal will be assessed (Chapter 4). This is the information you need to submit a grant application. Chapter 5 states the obligations for grant recipients in the event you are awarded funding and chapter 6 contains the contact details.

1.1 Background

This funding round falls under the responsibility of the NRO programme committee for Higher education. The programme committee has drawn up a cohesive programme of funding rounds for research and innovation in education for the period 2023-2026. Financial support will be made available by the Ministry of Education, Culture and Science (OCW). The programme for innovation in higher education consists of four funding rounds: the Comenius Programme, the Dutch Education Award for secondary vocational education (Dutch acronym: MBO) and higher education (Dutch acronym: HO), the Scaling-up Grant and the current SoTL-grant. You can find more information about this grant programme on the NRO website.

1.2 Available budget

The available budget for this Call for Proposals is €350,000. This is divided equally between universities of applied sciences (Dutch acronym: hbo) and research universities (Dutch acronym: wo). Within this Call for proposals it is expected that a maximum of 14 proposals will be awarded funding. A maximum of €25,000 can be requested per project.

1.3 Submission deadlines

The deadline for submitting letters of intent is December 14, 2023, before 14:00:00 CET.

The deadline for submitting applications is January 18, 2024, before 14:00:00 CET.

Timely submission of a letter of intent is a prerequisite for submitting an application. Before submitting a full application, applicants must have submitted a letter of intent.

When you submit your application in ISAAC, you will also need to enter some details online. Therefore please start submitting your application at least one day before the deadline of this Call for Proposals. Applications that are submitted after the deadline will not be taken into consideration.
2 Aim

Section 2.1 describes the aim of the SoTL-programme. Section 2.2 describes the characteristics of a SoTL-project.

2.1 Aim of the programme

With the SoTL-grant, the NRO offers an accessible opportunity for teachers who would like to apply ideas about education from (educational) research and scientific literature to their own teaching practice. This funding round therefore functions as a supplement to other programmes on educational research and innovation in higher education that set more demanding criteria in terms of scope, innovation and project impact.

SoTL stands for Scholarship of Teaching and Learning and refers to a way of incorporating investigative methods into education at the intersection of teaching and research. The aim of the grant is to encourage evidence-informed practice in higher education, which in turn contributes to the investigative capabilities of teachers. Applicants are given the time to engage in critical thinking about their own teaching methods and search for ways of revising or strengthening their approach, based on scientific literature. The grant aims to expand our knowledge of teaching and learning, which can enhance the quality of education at the applicant’s own institution. The main focus is on the student learning process.

The grant is intended for both junior and senior faculty who have encountered a specific problem, question or gap in their own teaching practice and want a chance to review the scientific literature in order to get a better grasp of the situation. A SoTL-grant will give teachers time and space to evaluate their teaching practices in a systematic way, and a way to promote student learning with the aid of educational theory, application and results. Applicants will take account of colleagues outside their own field of teaching by sharing experiences and products. This will enable lessons learned and best practices to be disseminated more widely in higher education.

2.2 The SoTL-project

This funding round will make grants available to projects with a minimum duration of 12 and a maximum duration of 24 months; grants must have a minimum budget of € 20,000 and a maximum budget of € 25,000. The grant will give teachers release time of several hours a week to work on the project. Additionally, faculty can apply budget for support, for example to fund a student assistant or obtain guidance or coaching. Lastly, budget can be requested for potential material costs required to carry out the project.

Projects that are funded under this Call have to include five basic factors.
1. The subject of the research project puts the focus on the student learning process. The aim of a SoTL-project is to garner knowledge about the way students learn.
2. Projects are rooted in the current state of scholarship as reflected in scientific literature and previous research. Simultaneously, attention is given to the local context of the project, e.g. the way in which the learning environment is constructed and the number of students in a seminar group.
3. Projects are based on a solid methodology.
4. Research into the student learning process is carried out in partnership with students. They can be involved in conducting the study or as participant or subject, for example in formulating the research question.
5. The results of these projects will be made public and shared, so that colleagues can respond to the results and make use of recommendations in their own day-to-day teaching practice.
Chapter 2: Aim

The factors above are not unique to Scholarship of Teaching and Learning. Teachers in higher education frequently already apply one or more of the above-mentioned factors in their teaching. SoTL-projects distinguish themselves from other forms of (investigative) teaching by combining all five factors and applying them in a systematic way.\(^1\) As long as projects incorporate all five factors, teachers can submit an application for this funding round.

In their proposals applicants must explain what research question they have chosen to investigate, the methodology for answering the question, and how the answers will benefit students and teachers. Applicants must also incorporate insights from scientific literature and current state of knowledge in composing a concise outline of the project. For example, what research method(s) will be used to collect data? What steps are involved in the systematic approach chosen?\(^2\) Thirdly, the proposal must make clear how the results of the study will be disseminated. Lastly, proposals must explain how the applicant will collaborate with others and seek guidance in carrying out the project.

Research question

A SoTL-project focuses on the student learning process. The aim of the project may be to find a solution to a problem or to gain insight into the different ways that students absorb and master knowledge. The project might also contribute to a better understanding of the effects of certain teaching activities on student learning. Examples of the type of research question that might embody the above aims include: How can I create a safe learning environment that helps students learn better? Why do students find it difficult to absorb certain learning material? How does peer feedback influence student motivation?

The ‘SoTL-grant 2023’ is not a theme-specific funding round. Applicants are free to choose their own subject for a project that fits their own needs and the context of their own teaching practice. For inspiration, applicants are directed to the Knowledge agenda for higher education published by the NRO, which lays out a number of general themes; however, potential subjects are not restricted to these examples.\(^3\) As already mentioned, the student learning process must be the main focus of the research question.

Sharing research results

Applicants should deliver products that make it possible to share the knowledge and experience obtained more widely in the field of higher education. There is no specific expectation that a SoTL-project will generate a peer reviewed article in a scientific journal, although this is naturally a possibility if the project lends itself to this outcome. Successes may be shared, but also ‘failures’, which could help other faculty move forward in their teaching practice. This can be achieved by publishing an article in a non-scientific journal, or by publishing an essay, literature review or case study; but also by presenting papers and participating in country-wide networks dedicated to SoTL or the specific theme of the project.

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\(^2\) An example of a systematic approach is the Utrecht Roadmap for Scholarship of Teaching and Learning, which explains in eight steps how a SoTL study can be set up. F. Kirschner, L. Wijsman, I. Meijerman, Utrecht Roadmap for Scholarship of Teaching and Learning (2022).

\(^3\) Knowledge agenda for higher education (2023), NRO. The Knowledge agenda is expected to be posted on the NRO website in November.
Chapter 2: Aim

Guidance

Teachers who are interested in applying knowledge from science to improve their own teaching practice do not always have a lot of experience in the field. The project and the individual teacher’s learning process will therefore benefit from the ability to consult and coordinate with an experienced colleague while conducting the research. Such guidance can take the form of an educational adviser who occasionally observes the project or helps with the design, or a colleague who has experience with SoTL and can act as a sparring partner. Applicants may be able to join a local SoTL-initiative at their own institution, or may have access to a Centre for Teaching and Learning or a lectorate that can offer guidance. Applicants must outline how guidance will be provided while conducting the project on the application form.

A number of universities of applied science and research universities offer local programmes aimed at developing the research abilities of their faculty. Such programmes do not always include the term ‘scholarship of teaching and learning’ in their titles, but do nonetheless include the five factors referred to above, to a greater or lesser extent. Interested faculty are therefore encouraged to ask around within their own institutions about possible additional funding possibilities and support in the application process.
Chapter 3: Aim

3 Conditions for applicants

This chapter contains the conditions that are applicable to your grant application. First, it describes who can apply for funding (Section 3.1) and what you can request funding for (Section 3.2). Subsequently, you will find the conditions for preparing and submitting the application (sections 3.3 and 3.4) and the specific funding conditions (section 3.5).

3.1 Who can apply

Applications can be submitted by teachers working in publicly-funded institutions of higher education in the Netherlands (Article 1.8 of the Dutch Higher Education and Research Act; only available in Dutch).

An applicant must also satisfy the following conditions:

- The applicant has at the start of the project at least one year of teaching experience.
- The applicant must, at the time the grant is awarded, have a contract of employment with the institution where the project is intended to be implemented for at least the duration of the project and for at least 0.5 FTE. If the applicant has a contract of employment for less than the duration of the project and/or 0.5 FTE with the institution at the time of submitting the application, the statement of the dean/head of faculty must indicate that the contract will be extended for at least the duration of the project at the time the grant is awarded.
- An applicant may submit a maximum of one application as main applicant. If an applicant receives a grant then he/she may not submit an application in the following round.

3.1.1 Main applicants

The main applicant submits the proposal via the NWO web application ISAAC. During the assessment process, NWO will communicate with the main applicant. After a proposal has been awarded funding, the main applicant will become the project leader and point of contact for NWO. The knowledge institution of the main applicant is the main beneficiary and will become the official secretary.

3.2 What can be applied for

The available budget for each application is at least €20,000 and at most €25,000. You can submit applications with a duration of at least 12 months and at most 24 months. You can apply for a grant to cover the direct staff costs and material costs directly associated with the project. All costs must be substantiated.

A separate form (Excel file) is available for processing the budget associated with your application. You must fill in this budget form and send it as an appendix to your full application when you submit it digitally.

3.2.1 Staff at educational institutions

Costs for the funding of personnel employed at a publicly-funded institution of education (vocational education or higher education) will be remunerated in accordance with Table 2.2, column ‘Hourly rate productive hours, excl. Dutch VAT’ from the Handleiding Overheidstarieven [HOT- Manual Dutch Government Rates]. The scale which is selected for staff is based on the actual salary expenses including the surcharges mentioned in the Manual Tariffs Dutch Government (HOT).

For the calculation you should use the number of productive hours stated in the valid volume of the Handleiding Overheidstarieven. Please note that, based on the current planning, the HOT 2024 is applicable. The tariffs are expected to be published in December 2023.
Chapter 3: Aim

NWO will apply a mandatory one-off indexing of the salary costs with respect to HOT rates for proposals submitted before 1 January that are awarded funding after 1 January. The mandatory one-off indexing has no influence on the level of the grant ceiling or on the maximum amount of the grant awarded per proposal. The level of the grant ceiling and the maximum amount of the grant awarded will remain unchanged during the assessment procedure. The mandatory one-off indexing will be applied after the decision-taking about awarding or rejecting proposals has been completed.

You should specify in the application how you wish to allocate the requested staff costs to the different members of the project team (where relevant), stating your considerations for this allocation. You should specify the day rates for each staff category in the budget. These may not exceed the above rates, but you may specify a lower rate.

Wage costs for project staff who are not employed by a Dutch publicly-funded institution of secondary or higher vocational education should be entered under material costs. When these costs are covered by cofinancing/matching, they should be specified as such on the budget under material costs.

3.2.2 Material costs

The requested budget for material costs may not exceed 20% of the total budget requested. All costs must be substantiated.

A budget can also be requested to cover material costs such as:
- remuneration for professionals who are not affiliated with a publicly-funded institution of secondary or higher education seated in the Netherlands (for example: external advisers, software developers, designers, and so on);
- consumables
- travel and accommodation costs (e.g. to visit research institutions in the Netherlands and abroad that contribute substantively to the project);
- attending national and international conferences;
- work visits;
- training sessions or courses for the applicant and members of the project team, as needed for the project;
- costs associated with the dissemination of project results, knowledge transfer and knowledge utilisation, including the costs associated with publishing academic publications about the project through open access.

A budget can not be requested for:
- normal facilities of an educational institution (for example laptop, office equipment, etc.);
- maintenance and insurance costs.

3.3 Preparing an application

The steps involved in writing your application are:
- download the application form from the NWO web application ISAAC or from the NWO web page (on the grant page of the funding instrument concerned);
- complete the application form;
- save the application form in ISAAC as a PDF file and upload it with any compulsory annexes;
- fill in the requested information online in ISAAC.

Compulsory annexe:
- budget
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Optional annexe(s) only:
- letter of commitment
- statement appointment and project supervision

If NWO has made a template available, the annex should be drawn up according to the NWO template. Annexes must be uploaded in ISAAC separately from the application. All of the annexes, except for the budget, must be submitted as PDF files (without encryption). The budget must be submitted in ISAAC as an Excel file. Annexes other than those mentioned above are not permitted.

You must write your application in Dutch or English.

Applications may only be submitted via the ISAAC web application. Applications that are not submitted via ISAAC will not be considered.

As the main applicant, you are required to submit the application via your own personal ISAAC account.

It is important to start your application in ISAAC on time:
- if you do not yet have an ISAAC account, then you should create one in good time to prevent any possible registration problems;
- any new organizations must also be added to ISAAC by NOW;
- you also need to submit other details online.

Applications submitted after the deadline will not be taken into consideration by NWO.

For technical questions, please contact the ISAAC helpdesk, see contact Chapter 6).

Does a main and/or co-applicant work at an organisation that is not included in the ISAAC database? You can report this via relatiebeheer@nwo.nl so that the organisation can be added. This will take several days. It is therefore important that you report this at least one week before the deadline.

The applicant must inform the organisation where she/he works about the submission of the application, and the organization must accept the granting conditions of this Call for Proposals.

3.4 Conditions for submission

3.4.1 Formal conditions for submission

NWO will assess your application against the conditions listed below. Your application will only be admitted to the assessment procedure if it meets these conditions. After submitting your application, you are asked by NWO to be available to carry out any administrative corrections that may be needed to enable to meet the conditions for submission.

These conditions are:
- the main applicant meets the conditions stated in Section 3.1;
- the application form is – after a possible request to make additions or changes – complete and filled out according to the instructions;
- the application is submitted via the main applicant’s ISAAC account;
- the application is received before the deadline;
- the application is written in Dutch or English;
- the application budget is drawn up in accordance with the conditions for this Call for Proposals;
- the proposed project has a duration of at least 12 months and at most 24 months;
- all of the required annexes are, after a possible request to make additions or changes, complete and filled out according to the instructions.
3.5 Conditions on granting

In deviation from what is determined in the introduction of the NWO Grant Rules 2017, the NWO Grant Rules 2017 is applicable to (the applications that are being submitted) this Call for proposals, with an exception on Sections 2.2.4., 2.2.5., 2.3.2., 3.4.3 and 3.4.5. Additionally, the Agreement on the Payment of Costs for Scientific Research is applicable to all applications.

3.5.1 Compliance with the National Knowledge Security Guidelines

World-class science can benefit from international cooperation. The National Knowledge Security Guidelines (hereafter: the Guidelines) helps knowledge institutions to ensure that international cooperation can take place securely. Knowledge security concerns the undesirable transfer of sensitive knowledge and technology that compromises national security; the covert influence of state actors on education and research, which jeopardises academic freedom and social safety; and ethical issues that may arise in cooperation with countries that do not respect fundamental rights.

Applicants are responsible for ensuring that their project complies and will continue to comply with the Guidelines. By submitting an application, the applicant commits to the recommendations stipulated in these Guidelines. In the event of a suspected breach of the Guidelines in an application submitted to NWO for project funding, or in a project funded by NWO, NWO may ask the applicant to provide a risk assessment demonstrating that the recommendations in the Guidelines have been taken into consideration. If the applicant fails to comply with NWO’s request, or if the risk assessment is in apparent breach of the Guidelines, this may affect NWO’s grant award or decision-making process. NWO may also include further conditions in the award letter if appropriate.

The National Knowledge Security Guidelines can be found on the central government website at: Home | National Contact Point for Knowledge Security (loketkennisveiligheid.nl).

3.5.2 Scientific integrity

In accordance with the NWO Grant Rules 2017, the project that NWO funds must be carried out in accordance with the nationally and internationally accepted standards for scientific conduct as stated in the Netherlands Code of Conduct for Research Integrity (2018). By submitting the proposal, the applicant commits to this code. In the event any violation of these standards during a project funded by NWO, the applicant should immediately inform NWO and should submit all relevant documents to NWO. More information about the code of conduct and the policy regarding research integrity can be found on the website: Scientific integrity | NWO

3.5.3 Ethical statement or licence

The applicant is responsible for determining whether an ethical statement or licence is needed for the realization of the proposed project. The applicant should ensure that this is obtained from the relevant institution or ethics committee on time. If the project is awarded funding, then the grant is issued under the condition that the necessary ethical statement or licence is obtained before the latest start date for the project. The project cannot start until NWO has received a copy of the ethical statement or licence.

3.5.4 Cofinancing and matching

NRO values cofinancing and/or matching in the form of personal and material contributions, in cash or in kind. You will need to illustrate the role and guarantee of this cofinancing/matching clearly in the application form or budget form. The applicant must also add a ‘letter of commitment’. You can find an example form underneath the finance page of this round on www.nwo.nl. This letter can be added to the application form as one merged PDF. The cofinancing/matching may not exceed the requested budget, as NRO must remain the main financier of the project.
Chapter 4: Aim

4 Assessment procedure

This chapter first of all describes the course of the assessment procedure (Section 4.1). It then states the criteria that the assessment committee will use to assess your application (Section 4.2).

The NWO Code for Dealing with Personal Interests applies to all persons and NWO employees involved in the assessment and/or decision-taking process (www.nwo.nl/en/code-dealing-personal-interests).

NWO strives to achieve an inclusive culture in which there is no place for conscious or unconscious barriers due to cultural, ethnic or religious background, gender, sexual orientation, health or age (www.nwo.nl/en/diversity-and-inclusion). NWO encourages referees and members of an assessment committee or jury to be actively aware of implicit associations and to try to minimize these. NWO will provide them with information about concrete ways of improving the assessment of an application.

4.1 Procedure

The application procedure consists of the following steps:
− Submission of the letter of intent
− Submission of the full application
− Processing the full application
− Preliminary assessment of the full application
− Assessment by the Assessment Committee
− Decision-making

An external, independent assessment committee will be installed for this Call for proposals, consisting of representatives from science and practice with knowledge of the field. The task of the assessment committee is to assess the applications and the relevant documents submitted, in conjunction with each other and on each application’s own merit, on the basis of the selection criteria given in this Call for proposals.

Due to the small size of the grant, NWO has decided for the assessment of the applications to make use of the possibility given in Article 2.2.4, paragraph 2, of the NWO Grant Rules 2017, to realise the assessment procedure without involving referees.

4.1.1 Submission of the letter of intent

With a statement of intent, you indicate that you intent to submit an application for this Call for proposals. Submitting a statement of intent is compulsory if you want to submit an application in a later phase. The statement of intent allows NWO to establish the expected number of applications. You must submit your statement of intent before the deadline via ISAAC (see paragraph 1.3).

After submitting the letter of intent, the applicant will receive a confirmation of receipt. You may also withdraw a letter of intent. If you have submitted the letter of intent through ISAAC, you are requested to withdraw your letter of intent in ISAAC.

4.1.2 Submission of a proposal

For the submission of the proposal, a standard form is available on the funding page of this Call for Proposals on the NWO website. When you write your proposal, you must adhere to the questions stated on this form and the procedure given in the explanatory notes. You must also adhere to the conditions for the maximum number of words and pages.

Your complete application form must have been received before the deadline via ISAAC (see paragraph 1.3). After this deadline, you can no longer submit a proposal. After submitting the proposal, the main applicant will receive confirmation of receipt.
4.1.3 Admissibility of the proposal

As soon as possible after you have submitted your proposal, you will hear from NWO whether or not your proposal will be taken into consideration. NWO will determine this based on several administrative criteria (see the formal conditions for submission, Section 3.4). NWO can only take your proposal into consideration if it meets these conditions.

Please bear in mind that within two weeks after the submission deadline, NWO may approach you with any possible administrative corrections that need to be made so that your proposal can meet the conditions for submission. You will be given one opportunity to make the corrections, and you will be given five working days to do so.

4.1.4 Pre-selection

If NWO receives so many proposals that the total amount of funding requested is four times or more the available budget for this Call for proposals (as stated in Section 1.2), then a pre-selection of the proposals will take place. In this case, the assessment committee will globally assess all proposals based on the assessment criteria (see Section 4.2). The assessment committee will advise NWO to reject the proposals that have the least chance of being awarded funding. The other proposals will be considered further.

4.1.5 Preliminary assessment of the full application

All full applications are submitted for comments to some members of the Assessment Committee (the preliminary assessors). The preliminary assessors give substantive and substantiated written comments on the proposal. They formulate these comments on the basis of the assessment criteria (see 4.2). The preliminary assessors also assign a score for each major criterion.

4.1.6 Assessment by the Assessment Committee

The applications, preliminary assessments and rebuttal are the starting point for discussion by the Assessment Committee. Following this discussion, the Assessment Committee will provide the programme committee Higher education with a written advice on the quality and prioritisation of the applications for each theme and education sector. The Assessment Committee will base this advice on the assessment criteria.

All applications are assigned a qualification based on the final score. The following scale is used:

- 1.0 up to 1.4: excellent
- 1.5 up to 3.4: very good
- 3.5 up to 5.4: good
- 5.5 up to 9.0: insufficient

The proposal must receive an overall qualification of at least ‘good’ to be eligible for the funding. The proposal must also receive at least the qualification ‘good’ for each of the separate assessment criteria. For more information about the qualifications, see: www.nwo.nl/en/apply-funding-how-does-it-work.

If, after the discussion of the proposals, it transpires that two or more of the proposals based on their weighted total score cannot be distinguished from each other, then there is an ex aequo situation (see the section about ex aequo).
4.1.7 Tied rankings (ex aequo)

NWO understands ex aequo to be a situation in which two or more proposals based on their weighted score cannot be distinguished from each other. An ex aequo situation is relevant with respect to the borders of the available budget or the selection borders. The existence of an ex aequo situation is determined as follows.
The starting point is the ranking drawn up by the assessment committee, with the final scores rounded down to two decimal points. The reference score is the score of the lowest-ranked proposal within the borders of the available budget or the selection borders. All proposals with a score that is within 0.05 or less of the reference score will be considered. In this way, the proposals that are equal within a score of 0.1 will be selected. If an ex aequo situation occurs at the borders of available budget or the selection borders, then the proposal with a higher score pertaining to the criterion ‘Evidence-informed approach’ will end as the highest. If the ex aequo situation is not resolved with this, then the proposal with the highest score for the criterion ‘Expected results of the project’ will end highest. If the proposals subsequently still remain in a tie, the assessment committee, with the help of an (anonymous) majority vote, will determine the ranking (in accordance with Article 2.2.7, third paragraph, sub a, part iv of the NWO Grant Rules 2017). If this vote provides no resolution either, or if it is not desirable to vote, the ex aequo situation will be send on to the decision-making body.

4.1.8 Decision-making

Finally, the programme committee Higher education will assess the procedure followed and the advice from the assessment committee. It will subsequently determine the final qualifications and take a decision about awarding or rejecting the proposals.

4.1.9 Timetable

Below, you will find the timetable for this call for proposals. During the current procedure, NWO might find it necessary to make further changes to the timetable for this call for proposals. You will be informed about this in time.

<table>
<thead>
<tr>
<th>Letter of intent</th>
<th>Deadline for submitting the letter of intent</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>14th of December 2023, 14:00:00 CET</strong></td>
<td></td>
</tr>
<tr>
<td>Applications</td>
<td></td>
</tr>
<tr>
<td><strong>18th of January 2024, 14:00:00 CET</strong></td>
<td>Deadline for submitting applications</td>
</tr>
<tr>
<td>February 2024</td>
<td>Assessment Committee prepares preliminary assessments</td>
</tr>
<tr>
<td>March 2024</td>
<td>Assessment meetings; the Assessment Committee provides the programme committee Higher education with an advice on awarding/rejecting the proposals</td>
</tr>
<tr>
<td>Beginning of May 2024</td>
<td>Decision by the programme committee</td>
</tr>
</tbody>
</table>

4.2 Criteria

4.2.1 Substantive assessment application

The applications submitted within this call for proposals will be substantially assessed on the basis of the following criteria:
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1. Expected result of the project (50%)
2. Evidence-informed approach (50%)

The criteria contain the following elements:

1. Expected result of the project (50%)
   a. To what extent will the project benefit students? Will the project have an expected effect on student learning?
   b. To what extent will the project contribute to the professional development of the teacher(s) involved?
   c. Will the expected results of the project be shared with others in a suitable way?

2. Evidence-informed approach (50%)
   a. Has the project plan been written in a clear manner and is the plan feasible for the scope of the project?
   b. To what extent will the project be conducted according to a systematic and evidence-informed approach – one that is grounded in research, scientific literature or course evaluations?
   c. Will the applicant receive sufficient guidance over the course of the project?

The proposal must receive an overall qualification of at least ‘good’ to be eligible for the funding. The proposal must also receive at least the qualification ‘good’ for each of the separate assessment criteria.
Chapter 5: Aim

5 Obligations for grant recipients

This chapter details the various obligations that - in addition to the conditions stated in Section 3.5 - apply after funds have been awarded.

5.1.1 Additional terms and conditions after grant award

**Latest start date**

A project that has been awarded funding must start within four months after notice of award, else the grant decision may be revoked.

Before the start of the project, please send the following documents to NRO through ISAAC:

- A completed and signed project notification form (Dutch acronym: PMF);

**Reporting interim changes**

As the main applicant, you are required to report any changes in the planning or execution of the research immediately. You should provide NRO with a substantiated motivation for the changes in your research project.

**Progress research**

NRO monitors progress and evaluates the results of the funded research based on the planning and intended research results specified in the application. If a deviation is found which was not immediately reported to and approved by NRO, and it is not a case of force majeure, NRO has the right to (temporarily) stop the payment of the tranches, partially or completely revoke the funding and reclaim it where necessary.

In addition, NRO requires that you register every publication or other form of output in ISAAC during the project and up to two years after the term of the project, following the Standard Evaluation Protocol (SEP). On www.isaac.nwo.nl you will find a detailed description of the steps you take to register products in ISAAC.

**Kennisbenutting**

It is important to NRO that the knowledge generated by NRO-funded research is also available to and can be used by society. To enhance the potential for social impact of the research, demonstrable involvement of key users is required from the formation of the consortium up to and including project completion.

During the research, NRO asks consortia to reflect on the impact of the research and to consider how its output can be used, disseminated and maintained amongst end users and other stakeholders. This is also reflected in the monitoring of the research progress.

**Final report**

Within three months of completing the research, the main applicant must submit a final report through ISAAC.

The main applicant must register all output obtained thus far (in the context of the project and specified in the application) separately in ISAAC. After approval of the final report the grant period is closed and the final grant is determined.
Chapter 5: Aim

Project presentations

NRO will regularly hold meetings at which research projects that have been awarded funding are presented. With these meetings, NRO aims to contribute to improvements and innovations in education. Project researchers can be invited by NRO to contribute to these meetings. They will also be asked to present their research at other meetings connected to Scholarship of Teaching and Learning or the theme of the project.

5.1.2 Socially responsible licensing

The knowledge that emerges from the project could be suitable for use in society. When agreements about licensing and/or the transfer of research results developed under this Call for proposals are made, due consideration should be given to the ten principles for socially responsible licensing, as stated in the NFU factsheet “19.4511_Ten_principles_for_Socially_Responsible_Licensing_v19-12-2019.pdf (nfu.nl).”

5.1.3 Open Access

As a signatory to the Berlin Declaration (2003) and a member of cOAlition S (2018), NWO is committed to making the results of the research it funds openly accessible via the internet (Open Access). By doing this, NWO gives substance to the ambitions of the Dutch government to make all publicly funded research available in Open Access form. Scientific publications arising from projects awarded on the basis of this Call for proposals must therefore be made available in Open Access form in accordance with the Open Access Policy.

Scientific articles

Scientific articles must be made available in Open Access form immediately at the time of publication (without embargo) via one of the following routes:
- publication in a fully Open Access journal or platform registered in the DOAJ;
- publication in a subscription journal and the immediate deposition of at least the author accepted manuscript of the article in an Open Access repository registered in Open DOAR;
- publication in a journal for which a transformative Open Access agreement exists between UNL and a publisher. For further information, see Open Access |.

Books

Different requirements apply to scholarly books, book chapters, and edited collections. See the Open Access Policy Framework at Open Science | NWO

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To ensure the widest possible dissemination of publications, at least a Creative Commons (CC BY) licence must be applied. Alternatively – in case of substantial interest – the author may request to publish under a CC BY-ND licence. For books, book chapters, and collected volumes, all CC BY licence options are allowed.

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Costs for publication in fully Open Access journals can be budgeted in the application using the budget module for ‘material costs’. Costs for publications in hybrid journals are not eligible for reimbursement by NWO. For Open Access books, a separate NWO Open Access Books Fund is available.

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- apply a DOI (Digital Object Identifier) or other persistent identifier,
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- share under an open license, preferably a Creative Commons License,
- store the material in a trusted repository that guarantees long-term availability.

For more detailed information about NWO’s Open Access policy, see www.nwo.nl/en/open-access-publishing.
6 Contact and other information

6.1 Contact

6.1.1 Specific questions nhoudelijke vragen

For specific questions about this Call for Proposals, please contact:

Nadine de Reuver (programme secretary)
Phone: 070-3440514
E-mail: pcho@nro.nl

6.1.2 Technical questions about the web application ISAAC

For technical questions about the use of ISAAC, please contact the ISAAC helpdesk. Please read the manual first before consulting the helpdesk. The ISAAC helpdesk can be contacted from Monday to Friday between 10:00 and 17:00 hours on +31 70 34 40 600. However, you can also submit your question by email to isaac.helpdesk@nwo.nl. You will then receive an answer within two working days.

6.2 Other information

NWO processes the data of applicants in accordance with the NWO privacy statement, www.nwo.nl/privacyverklaring.

NWO can approach applicants for an evaluation of the procedure and/or the research programme.