The route to a successful Comenius application

1. Information

- Mobilize teachers in time: Distribute information via the internal newsletter: the themes of the following rounds are already known in May.
- Contact the NRO and let us know that you are the contact person for the Comenius program.
- Sign up for the NRO newsletter.
- Get in touch with your grant advisor in time.
- Both the contact persons for universities of applied sciences and for research universities are listed on the NRO website.

2. Starting route

- Make ambitions in the field of educational innovation clear to your supervisor.
- In the Comenius program, universities of applied sciences and research universities are not in competition with each other. When compiling your project team, also look at possible collaborations with a university of applied sciences or research university.
- If you are interested in a Senior Fellowship, contact the faculty director/dean in time.
- Are you interested in a Leadership Fellowship, contact the Executive Board in time.
- Sign up for information activities.

3. Internal preselection

- Set up committees for the internal selection of Senior and Leadership Fellowship applicants.
- Make sure that only one teacher per faculty/institution is selected and inform all involved teachers about the decision.
- Make sure that the members of the committee are familiar with the assessment criteria.
- Do not set up a selection committee for Teaching Fellow applicants, but offer support.

4. Application

- See the call for proposals on how to apply.
- Discuss assessments of your proposal with your grant advisor.
- Do you have questions about the procedure or the (final) assessment of your proposal? Contact the NRO via comenius@nro.nl.